

**Central District Health Department
Friday, October 17, 2014 ~ 8:30 a.m. to 1:45 p.m.
707 N. Armstrong Place, Boise, ID**

Board Members

Steven F. Scanlin, JD, Chair
Commissioner Barbara Balding
Dr. Ted Epperly, MD

Betty Ann Nettleton, RN, V-Chair/Trustee
Dr. Jane Young, DNP

Commissioner Al Hofer
Frank Eld

Guests

Brad Vanderpool, Ada County
Amanda Erickson, BSU

Dr. Mark Siemon, BSU

Connie Belcher, BSU

Staff

Russell A. Duke, Director
Rob Howarth
Mark Haigwood

Donna Mahan, Recorder
Rebecca Lemmons

Bonnie Spencer
Kimberly Link

Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:35 a.m.

Board Minutes – August 22, 2014 – Steve Scanlin

With no corrections made, the August 22, 2014 Board of Health minutes stand approved as distributed.

Ada County Public Health Levy – Brad Vanderpool

Brad Vanderpool from Ada County walked the Board through the process to determine the public health levy amount needed to meet the obligations to CDHD. Currently, the full public health levy rate, in Idaho Code, is not being maximized. To determine if requesting an increase in the levy rate would make sense, Russ will meet first with Commissioner Balding and Commissioner Hofer to gain their perspective in relation to their county.

Intersect of Public Health and Primary Care – Dr. Mark Siemon

Dr. Mark Siemon, Boise State University School of Nursing Professor, presented on population health and primary care. Primary care primarily focuses on treating people with disease whereas population health addresses broader community issues with an emphasis on keeping people well. Both are vital, along with strong, diverse community partnerships, to changing our healthcare system from focusing on disease to focusing on prevention.

Serving Valley, Elmore, Boise, and Ada Counties**Ada / Boise County Office**

707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office

520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office

703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Financial Reports – Bonnie Spencer

The FY 2015 Budget to Actual for September 2014 Report reflects that we are 25% through the FY 2015 budget year. Revenues are at 29%. Fees are at 17%; contracts are at 30%; and county contributions are at 37%. Expenditures are at 25%. Personnel cost is 26.9%, underspent by 4.1% (\$81,736). Operating and capital costs are both underspent. The FY 2015 Cash Balance Statement and Reserve Report at the end of September reflects a total cash of \$2,178,400, and the reserve fund designation was \$1,635,268 with a balance of undesignated funds at \$543,132. We have a balance of \$70,076 left in our Special Projects Reserve Fund for FY 2015.

Alcohol Abuse and Public Health – Rebecca Lemmons

According to the Centers for Disease Control (CDC), excessive alcohol use is the third leading preventable cause of death in the United States. Yet, at this point very little finances have been invested in this area except for surveillance at a federal level. The CDC Community Preventive Services Task Force came up with recommendations for best practices for interventions to prevent excessive alcohol use. Dr. Epperly asked that we put together a task force to identify one or two recommendations, if possible, on how we as public health could address this issue and bring it back to the Board at a future meeting.

Break – Steve Scanlin**End of Life Planning – Dr. Ted Epperly**

Dr. Epperly shared that by using community liaisons such as the public health department can be a conduit to starting the conversation about end of life planning. In Wisconsin, they found that a consistent message along with providing individuals with the resources to do advance planning was extremely important. Once this message is defined for Idaho, it will be important to train different community partners on how to integrate the message into our communities.

Statewide Healthcare Innovation Plan Grant – Dr. Ted Epperly

Idaho has applied for a grant to implement the Statewide Healthcare Innovation Plan, which Dr. Epperly has been a part of from the beginning. Currently, we are waiting approval of the Model Test Grant that will provide \$61 million over a three year period to Idaho. The overall concept of this statewide plan is to create patient center medical homes (primary doctors) that are surrounded by patient center medical home neighborhoods (specialist) which are divided into seven regional collaboratives. Public health will play a key role in their region, determining the health of their communities through quality metrics and identifying best practices.

Ebola and Enterovirus D68 (EV-D68) – Kim Link

CDHD Epidemiology Program Manager Kim Link shared with the Board what EV-D68 is and that Idaho has had confirmed cases of this year. EV-D68 causes cold-like symptoms and causes a range of respiratory illnesses mainly in children. The best protection is hand-washing. Africa continues to have more cases and deaths from Ebola, more resources are being sent to countries most affected by the virus. The first case of Ebola in America was in Texas. In planning for Ebola in our District, CDHD Preparedness and Communicable Disease Control staff are actively engaging with state and local partners.

Refund Policy – Bonnie Spencer

Bonnie Spencer presented the proposed updated CDHD Client Fee Refund Policy for Board of Health approval.

Motion: Dr. Ted Epperly moved to approve the updated CDHD Client Fee Refund Policy as presented; seconded by Dr. Jane Young. No further discussion; all in flavor; motion carried.

Strategic Plan Outcomes – Bonnie Spencer

Bonnie Spencer presented the FY 2014 Strategic Plan Progress Summary, providing an overview of the outcomes for the year and shared the tracking tools used to collect data quarterly. As per the Board's request, she also provided a chart reflecting the timeline for each goal and objective for the next five years. She has been asked to

provide a color coded score card based on the timeline so that the Board can easily see how we are progressing throughout the year.

CDHD Core Values – Russell Duke

As a result of staff input, we as an agency developed five meaningful core values that reflect who we are. They are as follows: integrity, respect, accountability, teamwork, and excellence.

Director's Report – Russell Duke

In preparation for the 2015 Idaho Association of District Boards of Health Conference, the Board agreed on the following key components:

- **Dates:** June 3 & 4 (June 5)
- **Schedule:** June 3 – District Directors Meeting/Trustees Meeting/Reception; June 4 – Conference/Entertainment; and June 5 – Travel Day
- **Location:** Shore Lodge in McCall
- **Topic:** Population Health and the New Role of the Public Health Departments

New Business – Frank Eld

Frank Eld, Valley County Representative, read his letter of resignation to the Board. He requested to remain a board member until January 1, 2015 if agreeable to the Valley County Commissioners.

Executive Session – Steve Scanlin

Chairman Steve Scanlin asked for a motion to enter into Executive Session.

Motion: Commissioner Barbara Balding moved to enter into Executive Session under Idaho Code 67-2345(b). Dr. Jane Young seconded the motion. The motion was carried unanimously by roll call vote individually – Commissioner Barbara Balding, Frank Eld, Ted Epperly, Jane Young, and Steve Scanlin.

Motion: Frank Eld moved come to out of Executive Session Dr. Jane Young seconded the motion. The motion was carried unanimously by roll call vote individually – Commissioner Barbara Balding, Frank Eld, Ted Epperly, Jane Young, and Steve Scanlin.

Motion: Dr. Ted Epperly made a motion recommending an increase to Russell Duke's salary by 4% and a \$1,000 bonus; Frank Eld seconded; no further discussion; all in favor; motion carried.

Adjournment – Steve Scanlin

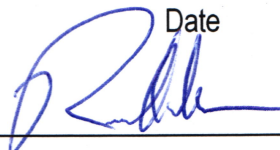
No further business was brought before the Board; meeting adjourned at 1:45 p.m.

Respectfully submitted:



Steven F. Scanlin, Board Chair

12/12/14

Date


Russell A. Duke, Secretary